

Company name: _____
Address: _____
Phone number: _____
Contact name: _____

Name of videographer and any assistants and backup videographers: _____
Which aspects of the wedding will be videographed?: _____
Will the videographer attend the ceremony rehearsal?: _____
How many cameras will be used?: _____
Are cordless microphones supplied? If so, how many?: _____
What is the cost of the videographer's service?: \$ _____
How many hours are included in the fee?: _____
Is overtime available?: _____
If so, how much does it cost?: \$ _____
What will the final videotape include, e.g. editing, fade-outs, voice-overs?: _____
What is the cost of extra videotapes?: \$ _____
When will the videotapes be ready?: _____

Total costs: \$ _____
Deposit paid: \$ _____
Balance due date: _____